

VACANCY ANNOUNCEMENT

August 2016

National Legal Adviser Sri Lanka Project

The International Commission of Jurists (ICJ) is a worldwide network of judges and lawyers united in affirming international law and rule of law principles that advance human rights.

The ICJ is seeking to recruit a National Legal Adviser to implement the legal component of its Sri Lanka project. The ideal candidate has been working for the last three to five years as a lawyer or Human Rights advocate in Sri Lanka and holds knowledge of international and regional human rights and humanitarian law and jurisprudence.

RESPONSIBILITIES

The National Legal Adviser will have the following responsibilities:

- Assist in planning and implementing project activities, including formal representation of the ICJ; preparing training materials and conducting legal analysis;
- Monitor and analyze legal and political developments relating to human rights, the rule of law and transitional justice in Sri Lanka. Liaise regularly with Sri Lankan civil society;
- Assist in liaising with and reporting to ICJ donors and national partners regarding project outputs;
- Bring support in ensuring accurate and timely reporting of all relevant budgetary expenditures and periodic administrative reports;
- Represent the ICJ externally, develop and maintain relations with governments, donors, inter-governmental organizations, NGOs and the judicial, legal and human rights communities, prepare press release and deliver public speeches. Provide logistical and administrative support during missions and visits;
- Liaise with communities, local government, lawyers, bar associations, members of the judiciary, police and prosecutorial authorities on individual cases and general policy.
- Actively maintain supportive working relations and seek opportunities for joint work with the staff of other ICJ programmes.

QUALIFICATIONS

The successful candidate will have:

Education & Experience

- Degree in Law, with emphasis on Human Rights, Public Policy, or Development supplemented by an advanced degree in international human rights law or international humanitarian law;
- Knowledge of international human rights and humanitarian law and international and regional human rights jurisprudence;
- Three to five years progressive relevant experience as a lawyer or human rights advocate in Sri Lanka;
- Experience in implementing human rights or development programmes in the field.

Other requirements

- Strong analytical, planning and organizational skills;
- Openness and flexibility, capacity to adapt to changing priorities and needs;
- Teamwork and interpersonal skills;
- Good communication skills and fluency in written and spoken English and in Tamil and/or Sinhala;
- Knowledge of Microsoft Office, Word, Excel and Powerpoint;
- Demonstrated commitment to human rights and the rule of law.

The ICJ is an equal opportunities employer.

APPLICATIONS close on 4 September 2016 and should be addressed with your resume (maximum two pages), a cover letter (maximum two pages) and the names of at least two references to:

Ref: Sri Lanka National Legal Adviser
By email: asia-recruitment@icj.org

Please appreciate that due to the volume of applications, only short-listed candidates will be contacted. We cannot answer phone enquiries. We thank you for your understanding.