

VACANCY ANNOUNCEMENT

June 2017

Internship, Media & Communications

The International Commission of Jurists (ICJ) is a worldwide network of judges and lawyers united in affirming international law and rule of law principles that advance human rights.

Description:

The ICJ is seeking an intern to work full-time for 6 months during the period from 1 September 2017 to 28 February 2018 with its Media & Communications Unit in Geneva, Switzerland. The intern's main duty will be to assist the ICJ's Director of Media & Communications in his daily and global work. This includes:

- Following and monitoring the topical news related to ICJ's fields of expertise and help increase ICJ's presence in the media, in particular social media such as Twitter;
- Helping with multimedia production such as photos and video clips.
- Media monitoring;
- Editing press releases, web stories and/or opinion pieces;
- Uploading webposts;
- Translating web content into French and/or Spanish;

Requirements:

The successful candidate will have:

- Proven knowledge of, and some work experience in, most communications aspects, including media work, social media, web publishing, branding and visual identity;
- Strong organizational, drafting and editing skills. Ability to work independently;
- Computer literacy, including some knowledge/understanding of WordPress CMS;
- Knowledge and experience in filming and editing;
- Translation skills into French and/or Spanish would be a strong asset;
- Spoken and written fluency in English and French; Spanish would definitely be an asset;
- High motivation and dedication to the legal protection and promotion of human rights.

Conditions:

The internship must be compulsory with the aim for the student to obtain a credit to enter into a university or to prepare a university degree such as: Bachelor, Master, and Doctorate....

Unfortunately, the ICJ is not in a position to offer any financial remuneration to interns. All interns are responsible for all expenses and costs incurred in undertaking an internship with the ICJ. On a discretionary basis the ICJ may offer a lunch allowance.

The candidate must be Swiss or EU or must be living already in Switzerland and must have the authorisation to work Geneva.

APPLICATIONS close on **6 August 2017**. Please send a cover letter, CV and the names and contact details of at least two referees by e-mail to olivier.vanbogaert@icj.org
Only short-listed candidates will be contacted. Thank you for your understanding.