



**International  
Commission  
of Jurists**

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## **VACANCY ANNOUNCEMENT**

### **National Legal Adviser - Indonesia**

The International Commission of Jurists (ICJ) is a worldwide network of judges and lawyers united in affirming international law and rule of law principles that advance human rights.

The Asia Pacific Regional Office is seeking to recruit an National Legal Adviser in Indonesia for the Women's Access to Justice programme. The ideal candidate will be a dedicated human rights lawyer with a strong knowledge of international human rights and humanitarian law, and practical experience of human rights legal advocacy. The position may be based anywhere in Indonesia.

#### **RESPONSIBILITIES**

Reporting directly to the Senior International Legal Adviser and working closely with the rest of the team in the Asia & Pacific Regional office and counterparts in other ICJ offices, the National Legal Adviser has the following responsibilities:

- Assist in planning and implementation of activities and formal representation of the ICJ as required; Organize workshops or training sessions for judges and frontline formal and informal justice actors in Indonesia to eliminate gender discriminatory practices that hinder or prevent women's access to justice; Assist in the organization of regional judicial dialogues in South East Asia; Organize platforms for dialogue between formal and informal justice actors in Indonesia to build consensus on how they can be more gender-responsive and promote gender-sensitive attitudes in their institutions; Undertake strategic litigation or submit to domestic courts amicus briefs or expert legal opinions on emblematic cases in Indonesia that relate to the protection of women's human rights and enhancing women's access to justice
- Conduct research and publish analytical briefing papers, opinion editorials and press statements on laws and policies in Indonesia that explicitly discriminate against women; Monitor and analyse legal and political developments in Indonesia that relate to women's human rights and access to justice.
- Assist Finance and Administrative staff to ensure accurate and timely reporting of all relevant budgetary expenditures and periodic administrative reports; assist Programme and Grants staff in reporting to the ICJ's senior management, donors and national partners on the project's activities, outputs and results.
- As agreed with the ICJ supervisory team, represent the ICJ externally, develop and maintain relations with governments, donors, inter-governmental organizations, NGOs and the judicial, legal and human rights communities, prepare press release, deliver public speeches and otherwise raise the public profile of the ICJ. Provide logistical and administrative support to the ICJ South East Asia team during research missions or other visits, as necessary.

- As agreed with the ICJ, strengthen partnership between ICJ and the judiciary and lawyers' groups in Indonesia. Strengthen collaboration and partnerships between ICJ and national groups in Indonesia that work on women's human rights.
- Actively maintain supportive working relations and seek opportunities for joint work with the staff of other regional and international programmes.

## **QUALIFICATIONS**

The successful candidate will have:

### **Education & Experience**

- A degree in Law, with emphasis on Human Rights, Public Policy, or Development. An advanced degree in international human rights law or international humanitarian law is mandatory;
- Three to five years progressive relevant experience as a lawyer or human rights advocate in Indonesia;
- Experience in managing human rights or development programmes in the field.

### **Essential Skills**

- Good knowledge of international human rights and humanitarian law and international and regional human rights jurisprudence;
- Strong analytical skills;
- Strong planning and organizational skills;
- Communication, teamwork and interpersonal skills;
- Openness and flexibility, capacity to adapt to changing priorities and needs;
- Fluency in English with proven legal writing and editing skills. Fluency in **another** language used in Indonesia is a plus;
- Demonstrated commitment to human rights and the rule of law.

The ICJ is an equal opportunities employer and offers a competitive salary package.

**APPLICATIONS** close on 15 June 2018 and should be addressed with a cover letter, resume, writing sample and names of at least 2 references to:

Ref: National Legal Adviser – Indonesia  
By email: [asia-recruitment@icj.org](mailto:asia-recruitment@icj.org)

Please appreciate that due to the volume of applications only short listed candidates will be contacted. We cannot answer phone enquiries. We thank you for your understanding.