Consultancy: creation of a webpage containing a database

The International Commission of Jurists is a worldwide network of judges and lawyers united in affirming international law and rule of law principles that advance human rights.

The ICJ-European Institutions office (hereafter the ICJ-EI) in Brussels is undertaking a two-year project “Children’s Alternatives to Detention protecting their Rights in Europe (CADRE)”. This project promotes the expansion, implementation and improvement of viable and effective alternatives to detention for migrant children in full respect of their rights in the EU.

Within the framework of this project, the ICJ is seeking to contract a consultant or team of consultants to create a webpage within the ICJ website containing a database of extracts of laws and jurisprudence on alternatives to detention for migrant children searchable by body of issuance of the text, child’s right and type of alternative. The database will display the content by making it easily searchable and accessible. The database search features will be in English; the extracts of law and jurisprudence decisions will be uploaded in national languages. The database will be integrated into a web page to be integral part of the ICJ website: as such it will respect ICJ visual identity. In addition to the database, the webpage will also contain a section allowing for the upload of training materials and other project outputs (including videos).

The consultant should have proven experience and technical knowledge in creating similar webpages and databases in WordPress environment.

**Overview of the consultancy**

**Deliverables:**

1. Webpage within the ICJ web-site (WordPress).
2. Header page presentation (couple of paragraphs in English provided by the ICJ).
3. Searchable database for case law and jurisprudence: this is a legal database to be set-up on the same model as the ICJ SOGI database ([https://www.icj.org/sogi-un-database/](https://www.icj.org/sogi-un-database/)). Detailed filters and options will be further discussed and agreed with relevant ICJ staffs upon award of the consultancy.
4. Separate section to upload written project outputs (individual files) and videos.

**Branding/ICJ Visual Identity:** The consultant will liaise with the ICJ staff to ensure the webpage is produced according to the ICJ branding and visual identity and meet basic ICJ multimedia quality requirements.

**Time frame:** Selection and interviews to be conducted from 4 March 2021 to 12 March 2021. The start of the consultancy is 15 March 2021. Draft version to be delivered latest by 2 April 2021. Review to be done by end of consultancy foreseen for 9 April 2021.

**Budget:** The maximum budget for the development of the webpage is **5,000 EUR** inclusive of all costs such as consultancy fees, VAT if applicable, costs of software and other communication tools, etc.
Qualifications:

- Excellent knowledge of WordPress environment;
- Significant technical experience / track-record in the creation of online databases;
- Proven experience in websites/webpages design;
- Strong time management skills, possibility to comply with the tight deadlines;
- Communication skills in English preferred;
- Ability to work in an autonomous manner;
- Be established / registered in an EU Member State.

APPLICATIONS should be addressed by 12 am (midnight) CET 3 March 2021 with (i) the consultant’s resume or a document outlining the company’s track record of prior relevant work (maximum two pages), (ii) a technical offer (maximum two pages) outlining the strategy you would adopt for the consultancy (including an estimated budget); and (iii) at least two references (for independent developers) to:

Email: europe-recruitment@icj.org
Ref: Europe Webpage Consultancy

Please appreciate that due to the volume of applications, only short-listed candidates will be contacted. The ICJ is unable to respond to phone enquiries. The ICJ is committed to the principle of equal employment opportunity and values a diverse workforce. The ICJ’s policy is to practice a fair and non-discriminatory recruitment and selection procedures and to strive for and maintain international and multi-cultural personnel. Applications are encouraged from all qualified candidates without distinction on grounds of race, colour, sex, national origin, age, religion, disability, sexual orientation and gender identity.