

## VACANCY ANNOUNCEMENT

May 2022

### **Legal Researcher** Middle East & North Africa Programme

**Work Location:** Tunis, Tunisia.

**Position Start date:** as soon as possible.

The International Commission of Jurists (ICJ) is a worldwide network of judges and lawyers united in affirming international law and rule of law principles that advance human rights.

We are recruiting a Legal Researcher to work on the ICJ project based in our office in Tunis, Tunisia. The ideal candidates have native fluency in Arabic and excellent oral and written English skills. They have knowledge and experience of international human rights and humanitarian law and a keen interest in human rights legal research and advocacy as well as a sound understanding of the history, politics and legal framework of the Middle East and North Africa (MENA) countries, in particular Egypt and Lebanon.

#### **RESPONSIBILITIES**

Under the supervision of the Senior Legal Adviser of the MENA Programme, the Legal Researcher will contribute to implementing the ICJ's MENA programme of work, in particular:

- Monitor and analyse the legal and political developments in countries of focus relating to the rule of law, human rights and the independence of the judiciary and the legal profession;
- Draft legal briefings and memoranda, public statements, submissions to regional or international human rights mechanisms, opinion briefs, press releases and other media content relating to the ICJ's work in the countries of focus; and facilitate the required translation where relevant
- Draft concept notes and agendas, and provide logistical and procurement support in relation to the MENA programme's missions and capacity building activities that will be carried out in the countries of focus;
- Develop and maintain a substantive dialogue on issues related to the work of the MENA programme in countries of focus with multiple stakeholders, in particular project partners, representatives of civil society as well as the judicial, legal and human rights communities;
- Support programme's communication activities, including social media content
- Assist in establishing effective working relationships with counterparts in relevant human rights organizations with the aim of developing networks, alliances and coalitions;
- Inform and mobilise the ICJ Network in support of the work of the MENA programme
- Ensure close internal coordination between the MENA programme and other ICJ regional and thematic programmes;

- Contribute to preparing and managing the programme's budget and contribute to designing projects and developing proposals
- Contribute to internal and donor reporting and programme and project level monitoring and evaluation actions.
- Ensure the implementation of the work plan within the designated timeframe in relation to the countries of focus.
- Carry out other appropriate tasks and support other country teams as requested

## QUALIFICATIONS

The successful candidate will have:

- University degree in law. Further academic studies in international human rights law and international humanitarian law is highly desirable
- A minimum 1-2 years legal experience, in particular with non-governmental or inter-governmental organizations in MENA countries (internships and traineeships can be considered)
- In-depth experience of legal and field research for advocacy purposes;
- Strong organisational and time management skills
- Fluency in Arabic and very good oral and written English. Knowledge of French is an asset.
- Excellent interpersonal skills and ability to work as part of a multi-cultural team

**APPLICATIONS** should be addressed with **your CV** (maximum two pages), **a cover letter** (maximum one page) along with the names and contact details of at least two references to:

Ref: **MENA Legal Researcher**

By email: [recruitment@icj.org](mailto:recruitment@icj.org)

The deadline for applications is **14 June 2022, midnight Central European Time (CET)**.

Early applications are encouraged as we will review them and hold interviews throughout the advertising period and reserve the right to close the advert early.

Please appreciate that due to the volume of applications, only shortlisted candidates will be contacted. The ICJ is unable to respond to phone enquiries. We thank you for your understanding.

*The ICJ is committed to the principle of equal employment opportunity and value a diverse workforce. The ICJ's policy is to practice a fair and non-discriminatory recruitment and selection procedure and to strive for and maintain international and multi-cultural personnel.*

*Applications are encouraged from all qualified candidates without distinction on grounds of race, colour, sex, national origin, age, religion, disability, sexual orientation and gender identity.*