

June 2022

Legal Adviser, Middle East & North Africa Programme

Job Location: Tunis, Tunisia

The International Commission of Jurists (ICJ) is a worldwide organisation of judges and lawyers united in affirming international law and rule of law principles that advance human rights.

We are recruiting a Legal Adviser to contribute to the implementation of ICJ's programme of work in the Middle East & North Africa (MENA) region. The position will be based in our Tunis office. The ideal candidate will be an international human rights lawyer with strong knowledge and experience of international human rights and humanitarian law, with high interest in human rights legal research and advocacy, as well as a sound understanding of the history, politics and legal frameworks of the MENA region.

RESPONSIBILITIES

Under the supervision of the Middle East and North Africa (MENA) Programme Director, the Legal Adviser is responsible for legal research, analysis, drafting of reports and generally contributing to the implementation of the MENA programme in the region.

The Legal Advisor's tasks and responsibilities include:

- Implement all aspects of the MENA Regional programme, using the full range of innovative ICJ advocacy strategies and legal interventions, conduct field research, prepare legal reports, memos and submissions, support and/or conduct capacity building and training for legal practitioners;
- Actively contribute to the development and shaping of ICJ MENA Programme strategies at the regional and national levels;
- Provide sound and timely legal advice on specific regional and national human rights and rule of law issues in the region;
- Monitor relevant legal and policy developments in the MENA region, and carry out legal advocacy to strengthen the rule of law and human rights in the region;
- Develop and maintain a substantive dialogue and effective working relationships with multiple stakeholders, including relevant human rights organizations, representatives of civil society as well as the judicial, legal and human rights communities;
- Represent the ICJ at the external level, including in the field and before international organizations and other actors;
- Organize ICJ missions, trial observations and seminars in the region, including managing logistical arrangements with local partners;
- Research, draft and edit ICJ reports, background briefings, submissions to UN bodies, press releases and advocacy papers;

- Ensure close internal coordination between the MENA Programme and other ICJ regional and thematic programmes;
- Inform and mobilize the ICJ Network in support of the work of the MENA Programme;
- Contribute to fundraising for the MENA Programme and assist in managing its resources and budget;
- Undertake other relevant tasks as requested by MENA Programme Director.

SKILLS & QUALIFICATIONS

- University degree in law with further academic studies in international human rights law.
- A minimum of four years of legal experience/working for the promotion of human rights at the national and international level, including some experience with non or inter-governmental organizations in the MENA region.
- Excellent oral and written English, with fluency in either Arabic or French.
- Proficient in the use of Microsoft office.
- Excellent legal and political judgment and proven ability to develop and carry out innovative legal advocacy strategies;
- Excellent knowledge of human rights and related advocacy work, including at the international level;
- Strong research, writing and analytical skills;
- Very good organizational skills and the ability to effectively manage conflicting demands, meet deadlines and adjust priorities;
- Excellent interpersonal skills and ability to work as part of a multi-cultural team;
- At ease with fundraising and outreach;
- Demonstrated commitment to human rights and the rule of law in the MENA region.

APPLICATIONS should be addressed with your CV, a cover letter and the names and contact details of at least two referees to:

Ref: MENA Legal Adviser:
By email: recruitment@icj.org

The deadline for applications is **29 June 2022, midnight** UTC+1.

Early application is encouraged as we will review applications throughout the advertising period.

Please appreciate that due to the volume of applications, only short-listed candidates will be contacted.

The ICJ is committed to the principle of equal employment opportunity and value a diverse workforce. The ICJ's policy is to practice a fair and non-discriminatory recruitment and selection procedure and to strive for and maintain international and multi-cultural personnel. Applications are encouraged from all qualified candidates without distinction on grounds of race, colour, sex, national origin, age, religion, disability, sexual orientation and gender identity.